



712 Weiler Blvd. Fort Worth, Texas 76112  
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www.saintritaschool.net

## Home & School Association Board Positions 2018-2019

*All positions are one-year terms, except the President serves two-years.*

### President

**Goal:** Lead board of volunteers to a successful completion of HSA goals and responsibilities

**Responsibilities:** Hold regular board meetings, work closely with principal to monitor HSA expectations and HSA budget, and represent HSA on Advisory Council

### Community Building

**Goal:** Build community within St. Rita families

**Responsibilities:** Together with principal and HSA board, identify, plan, and coordinate two HSA sponsored community building events (one per semester)

### Room Parent Coordinator

**Goal:** Coordinate room parents to build classroom community and support classroom teachers

**Responsibilities:** Recruit room parents for each class, communicate messages between school and room parents, and ensure teachers are receiving support as needed

### Spirit Nights

**Goal:** Promote community building outside of school while representing St. Rita and raising funds

**Responsibilities:** Identify location(s) for two spirit nights (one per semester), coordinate dates with school and restaurant, and promote event within school, parish, and community

### Teacher Appreciation

**Goal:** Show appreciation and support for teachers and staff

**Responsibilities:** Work with principal and Room Parent coordinator to plan appropriate Teacher Appreciation Week activities

### Wildcat Work Days

**Goal:** Keep St. Rita beautiful and offer a weekend volunteer opportunity for families

**Responsibilities:** Arrange schedule for Wildcat Work Days, coordinate with teachers and room parents for monthly dates, identify projects with principal, and promote with school; must be available to attend most workdays

### Welcome Wagon

**Goal:** Create a positive experience and transition for new families to St. Rita

**Responsibilities:** Recruit returning families and match them with new families to establish a welcoming environment and an additional avenue to ask questions about life at St. Rita

### School Supplies *(position appointed by principal)*

**Goal:** Provide students and teachers with quality school supplies at affordable prices

**Responsibilities:** Organize school supply lists from teachers into master purchase list for school supply purchaser

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Nominate someone with a passion to serve our school community. Self-nominations are welcome and encouraged! Submit one form for each nominee. Nominations accepted online at [saintritaschool.net/hsaboardnominations.cfm](http://saintritaschool.net/hsaboardnominations.cfm) or using the form below by Friday, May 18.

Nominee \_\_\_\_\_

Position(s) \_\_\_\_\_

*Choose any of the above positions the nominee may be interested in serving. If unsure, choose more than one or leave blank.*

Nominated by \_\_\_\_\_